



PROSPECTUS

2022-2023



PRINTED AND PUBLISHED UNDER

THE AUTHORITY OF

Dr. GOUTAM BIT

Principal

BEJOY NARAYAN MAHAVIDYALAYA

(GOVT. SPONSORET)

ITACHUNA, Hooghly,

West Bengal -712147

Greeting from Principal

Bejoy Narayan Mahavidyalaya a Government-Sponsored and UGC recognized institution (Cycle-II-Grade- B, CGPA 2.42, 2015), is noted for its prestigious position as a premier academic institution under the university of Burdwan. Located in an agriculture- based rural area in the district of Hooghly in West Bengal, this college is proud of its seventy years of contribution to the field of education, offering its students a wide range of subjects study backed up by adequate infrastructural facilities and well managed student-support system. The vision of the Mahavidyalaya is to empower its students in social, moral and intellectual terms, and in the process become one of the best educational institutions in the State catering to the rural people's need of higher education, and run along the ideals of man-making education propounded by Swami Vivekananda. The mission of the college is 'Tanme manah siva samkalpamastu'(May that mind of mine be auspicious resolution).

We aim at enlightening and empowering the youth to become socially responsible citizens, and to be competent enough to fit themselves in the present competitive world. It has been a rich experience for us working together, reflecting together and identifying the strengths and weaknesses of the College. Our gratitude to all the stakeholders of the college is humbly acknowledged here. I must appreciate the efforts put in by the staff members of the institution for this collaborative and collective effort with an open heart.

The Report is prepared by the college after detailed internal deliberations and no part thereof has been outsourced.

We wish the Quality Education, that we impart to our students in Bejoy Narayan Mahavidyalaya, would keep on enlightening their minds and enthusing their hearts towards always aiming high.

I welcome you all to this great institution of higher learning and assure you of a nurturing and caring environment that will see all of you blossom into empowered and sensitive human beings.

Thank you



Principal

Bejoy Narayan Mahavidyalaya

Itachuna, Hooghly

CONTENTS

SL NO	CONTENTS	PAGE NUMBER
1.	A SLICE OF HISTORY	1
2.	AIMS AND OBJECTIVES	1
3.	VISION & MISSION OF THE COLLEGE	1-2
4.	IQAC	2
5.	DIRECTIVES FOR STUDENTS	3
6.	COLLEGE AT A GLANCE	3-4
7.	DEPARTMENTAL FACULTY MEMBERS & STAFF	4-8
8.	INTAKE CAPACITY AND MINIMUM QUALIFICATION (2022 -2023)	9
9.	TENTATIVE SUBJECT COMBINATION FOR UNDERGRADUATE COURSES	10
10.	GUIDELINES FOR ADMISSION	11
11.	TENTATIVE FEES STRUCTURE 2022-2023	12-13
12.	CAMPUS FACILITIES AND STUDENT SUPPORT	13-16
13.	SPECIAL CHARACTERISTICS OF THE COLLEGE	17
14.	ACADEMIC CALENDAR 2022-2023	17
15.	ANNUAL COLLEGE ACTIVITIES	18
16.	ACADEMIC REGULATIONS	19-20
17.	OUTLINES OF CHOICE BASED CREDIT SYSTEM	20-23
18.	SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B.Sc./B.A. HONOURS AND GENERAL	23-31
19.	GENERAL RULES	31-32
20.	INTERNAL COMPLAINTS COMMITTEE	32-36
21.	AWARDS	36
22.	ALUMNI ASSOCIATION	37

A SLICE OF HISTORY

College aims to educate common masses and to enlighten the area with the concept of the best cultural tradition of our country. To provide accesses to higher education to a greater number of students from the backward section of the society. To provide modern education which is fit for the changing demand of the society. To ensure open, secular and democratic environment in which students from all section can freely exchange their views and build themselves as responsible citizens of the Country. To provide value based education for making our students socially committed.

Dear Parents

The College pursues a proper curriculum planning and implementation strategy. All the academic departments formulate a syllabus module and frame assignments for individual teachers who prepare and maintain their respective teaching plan. All the academic departments collect curriculum feedback following the schedule mentioned in the academic dairy for an effective rendering of the curriculum. The college at present is offering **15 under graduate** programmers run by **15 departments**. The college is operating under **shift system**. Morning section runs from 6.30 a.m. to 12 noon while the Day section continues from 10a.m. to 5.00 p.m. The entire administration and the academic support system of the institute is completely computerized. Free internet facility (100mbps) is available in computer labs and teaching departments.

The institutional goals and objectives are pursued through teaching-learning process and extra-curricular activities. The college encourage its students to participate in extra-curricular activities with a view to ensuring an overall development of their personality. The activities under NCC, NSS, Cultural and Sports sub- committee promote physical fitness, self-confidence and inculcate moral values, social responsibility and aesthetic qualities among the students of the institution.

AIMS AND OBJECTIVES

1. Education is not an end in itself but a means to an end.
2. The College tries to enable the students to compete and become successful in all competitive examinations.
3. To inculcate a sense of foresight into the fast changing future and to augment their abilities to meet the challenges ahead.
4. To prepare the students with advancement of learning for Higher Education.
5. To impart quality education to the students and help them flourish holistically.
6. To foster a sense of ideal citizenship with rich moral content and astute social commitment.
7. To administer in the Students a spirit to make a corruption free India.
8. To groom Students for excellent personality and nourish in them leadership quality.
9. To motivate the Students for research activities.
10. To emphasise community based programmes and work on burning social issues.
11. To urge the progenitors to articulate a pledge for the posterity.
12. Taking special care to develop students' oral command over English by introducing Communicative English and running Language Laboratory.
13. Discouraging rote learning and encouraging real life-oriented learning.
14. Teaching students to think and do differently.
15. To strive for being better than the best.

VISION & MISSION OF THE COLLEGE

1. Spreading higher education among students from rural areas.
2. Achieving a high standard of academic performance.
3. Creating a bond between the institution and the society.
4. Introducing Post Graduate courses.

5. Introducing interdisciplinary and need based subjects.
6. Introducing computer – aided, audio -visual form of teaching.
7. Setting up a counseling cell for the students. 8. Offering Internet facility to the college students.
8. Creating provision of basic computer literacy for the students.
9. Encouraging research activities.
10. Organizing State and National level conference/symposium on regular basis.

IQAC

The IQAC unit in the college is fully functional as it works throughout the year for the development of the college in its every unit.

A. Objective:

The primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

B. Functions:

Some of the functions expected of the IQAC are:

Development and application of quality benchmarks/parameters for the various academic and administrative activities of the institution.

Dissemination of information on the various quality parameters of higher education.

Organization of workshops, seminars on quality related themes and promotion of quality circles.

Documentation of the various programmes/activities leading to quality improvement.

Preparation of the Annual Quality Assurance Report(AQAR) to be submitted to NAAC based on the quality parameters.

C. Strategies:

IQAC shall evolve mechanisms and procedures for:

Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.

Optimization and integration of modern methods of teaching, learning and evaluation.

Ensuring the adequacy, maintenance and functioning of the support structure.

D. Benefits:

IQAC will facilitate / contribute:

To a heightened level of clarity and focus in institutional functioning towards quality enhancement and facilitate internalization of the quality culture.

To the enhancement and integration among the various activities of the institution and institutionalize many good practices.

To provide a sound basis for decision-making to improve institutional functioning.

To act as a change agent in the institution.

To better internal communication.

DIRECTIVES FOR STUDENTS

- a. The college authority may expel a student for violating college rule.
- b. For entry into the college premises every student will have to produce his/her identity card at the gate of the college.
- c. In case of the loss of identity card, a duplicate one will be issued once only against the General Diary at the local Police Station under permission of the Principal.
- d. Instruction of students into the restricted areas of the office and administrative block is culpable offence.
- e. Making the class room walls and urinals dirty with graffiti, posters etc. are a punishable offence.
- f. Students will be expelled from the college for destroying/attempting to destroy college property.
- g.No outsider is allowed to enter the college premises without necessary purpose, and a regular student found in association with such outsiders is liable to be punished.
- h.It is mandatory for the students to appear at all the class tests and annual examinations in the college.
- i.It is mandatory for the students to pay their fees in due time.

COLLEGE AT A GLANCE

ABOUT THE COLLEGE:

Bejoy Narayan Mahavidyalaya, also known as Itachuna college, is the only college in Itachuna. Established in 1950, it is located in the district of Hooghly, West Bengal, India. It was affiliated with Calcutta University from 1950 to 1957, but has been affiliated with the University of Burdwan since then.

Address; Itachuna, Hooghly, WestBengal 712147

Phone: 03213 272 275

Founded: 1950

Affiliation: University of Burdwan

Principal: Dr. Gautam Bit

TEACHING STAFF :

- A) Full Time Teachers- 55
- B) Full Time SACT Teachers- 35
- C) Graduate Laboratory Instructors - 04
- D) Librarian- 02(Full Time), 01(Part Time)

OFFICE (ACADEMIC ASSISTANT STAFF) :

- A) Office-cum Departments- 14
- B) Technical Assistant- 03
- C) Casual Non- Teaching Staff- 10
- D) Hostel Staff- 02

SHIFTS :

Morning Shift & Day Shift

DURATION OF COURSE :

UG : 3 yrs (Six Semesters)

WORKING HOUR

Morning Shift : 6.30 AM to 12.00 PM

Day Shift : 10 AM to 5 PM

Library : 7 AM to 5 PM

DURATION OF CLASS: 1 Hour (Theory)
: 2 Hours (Practical)

COURSES OFFERED

Undergraduate Courses- 15

Arts- 1. Bengali, 2. English, 3. Sanskrit, 4. History, 5. Pol. Science, 6. Philosophy, 7. Santhali

Science- 1. Botany, 2. Zoology, 3. Mathematics, 4. Physics, 5. Chemistry, 6. Nutrition, 7. Economics, 8. Statistics

DEPARTMENTAL FACULTY MEMBERS & STAFF

Principal- Dr. Goutam Bit , M.Sc.,Ph.D.

Bengali

Dr. Sk Abul Kalam,M.A., B.Ed., M.Phil., Ph.D, PGHRD, Associate Professor, Head of the Department

Sri Sujit Kumar Rej, M.A., Associate Professor,

Dr. Sucharita Bhattacharyya, M.A., Ph.D., Associate Professor

Dr. Shreshtha Kundu, M.A., B.Ed., M.Phil., Ph.D. Associate Professor

Sri Atanu Chakraborty, M.A., B.Ed., SACT-II

Sri Chandan Bhattacharya, M.A., B.Ed., SACT-II

Smt. Keya Majumdar, M.A., SACT-II

Sri Ranjan Nayak, M.A.,SACT-I

Sri.Sampad Dey, M.A., SACT-I

Smt.Silviya Sultana, M.A., B. Ed., SACT-I

Sri.Soumyajit Choudhury, M.A., SACT-I

English

Dr. Samik Dasgupta, M.A., Ph.D., Associate Professor, Head of the Department

Dr. Kamalendu Sarkar, M.A., Ph.D., Associate Professor

Sri. Anjan Das, M.A., Assistant Professor,

Sri. Asoke Howalader, M.A., Assistant Professor.

Dr. Anjan Dasgupta, M.A., Ph.D, Assistant Professor

Smt. Soma Banerjee, M.A., B.Ed., SACT-II
Smt. Moumita Mukherjee, M.A., B.Ed.,
SACT-II

Sanskrit

Sri Santu Kumar Pan, M.A. M.Phil Assistant Professor, Head of the Department
Sri Subrata Sarkar, M.A., B.Ed., M.Phil Assistant Professor,
Sri Dipak Gorai, M.A., M.Phil. Assistant Professor
Sri Kaushik Sarkar, M.A. M.Phil Assistant Professor
Smt. Malati Bhattayacharya, M.A., B.Ed., SACT II
Sri. Dulal Chandra Pramanik, M.A., B.Ed.,SACT-II
Sri. Prasenjit Biswas, M.A., SACT-I
Dr. Somdutta Hati, M.A., Ph.D, SACT-I
Smt. Suravi Ghosh. M.A., B.Ed. ,SACT-II
Smt. Jhilik Sharma. M.A., B.Ed., SACT-II

History

Smt. Debjani Bhattayacharya, M.A., M.Phil., Associate Professor, Head of the Department
Sri Prithwis Kumar Biswas, M.A., B.Ed., Assistant Professor
Dr. Abir Bandopadhyay, M.A. Ph.D. Assistant Professor
Sri. Bani Patua, M.A. Assistant Professor
Smt. Sumana Mukherjee, M.A., B.Ed., SACT-II
Sri. Suprasanna Chatterjee, M.A., SACT-II
Sri. Koushik Chatterjee, M.A., M.Phil., B.Ed. SACT-II
Sri. Jayanta Roy, M.A., B.Ed., SACT-II
Sri. Bivash Howlader, M.A., B.Ed., SACT-II
Sri. Pritiranjana Bag, M.A., B.Ed., M.Ed. SACT-II

Philosophy

Dr. Minati Ghosh, M.A., B.Ed., M.Phil., Ph.D., Associate Professor
Dr. Sanchali Banerjee, M.A., M.Phil., Ph.D Assistant Professor
Sri. Pranab Kirtunia, M.A., Assistant Professor, Head of the Department
Smt. Khukumani Talukdar, M.A. M.Phil. Assistant Professor
Smt. Kankana Nandi, M.A., B.Ed., SACT-II
Smt. Shampa Singha Das, M.A., SACT-II
Smt. Shreyashi Chatterjee, M.A., B.Ed., SACT-II
Sri. Debraj Deb, M.A., SACT-I

Political Science

Smt. Rama Mukherjee, M.A., M.Phil., Associate Professor, Head of the Department
Smt. Krishna Roy, M.A., Associate Professor
Dr. Shukla Ghosh, M.A., M.Phil., Ph.D., Associate Professor
Dr. Ishita Aditya, M.A., M.Phil., Ph.D., Associate Professor
Smt. Lina Mallick, M.A., M.Phil., SACT-II

Economics

Smt. Sohini Nath, M.A., B.Ed., Assistant Professor , Head of the Department

Dr. Khokan Halder.M.A., B.Ed, Ph.D, Assistant Professor

Smt. Rupali Dutta. M.A., SACT-II

Mathematics

Dr.Malay Kumar Mondal, M.Sc., Ph.D., D.I.I.T., AssociateProfessor

Sri Mahadeb Sahu, M.Sc., AssociateProfessor

Sri Dwijendra Nath Bar, M.Sc., Assistant Professor, Head of the Department

Dr. Rajesh Mondal , M.Sc., Ph.D, AssistantProfessor

Dr.Raibatak Sen Gupta, M.Sc.Ph.D, Assistant Professor

Physics

Dr. Animesh Layek, M.Sc., Ph.D., Assistant Professor (on lien)

Dr. Shyamsundar Ghosh, M.Sc., Ph.D., Assistant Professor , Head of the Department

Md. Hossain, M.Sc., Assistant Professor

Sri Subhendu Saha, M.Sc., Assistant Professor

Sk. Mohammad Yasin, M.Sc., Ph.D, Assistant Professor

Dr. Madhumita Dalal, M.Sc., Ph.D., Assistant Professor

Sri. Ashok Kundu, B.Sc., Selection Grade Lab Instructor

Sri.Biswanath Bandyopadhyay, B.Sc., Selection Grade Lab Instructor

Chemistry

Dr. Utpal Kar, M.Sc., Ph.D., Associate Professor

Dr. Shalmali Chakraborty, M.Sc., Ph.D., Associate Professor, Head of the Department

Dr.Pinak Dutta, M.Sc., Ph.D., Associate Professor

Dr. Palash Roy, M.Sc., Ph.D., Assistant Professor

Dr. Kartick Gupta, M.Sc., Ph.D., Adv.Dipl.in German, Associate Professor

Dr. Brotati Chakraborty, M.Sc., Ph.D., Assistant Professor

Dr. Semanti Basu, M.Sc., Ph.D., Assistant Professor

Sri. Asit Chatterjee, B.Sc (Hons.), Selection Grade Lab Instructor, Bursar

Botany

Dr. Goutam Ghosh, M.Sc., Ph.D., Assistant Professor

Dr.Malay Ghosh, M.Sc., Ph.D., Associate Professor

Sri.Hemanta Kumar Ghosh, M.Sc., Assistant Professor

Dr.Arindam Mondal, M.Sc.,Ph.D., Assistant Professor , Head of the Department

Dr.Parashuram Kamillya, M.Sc., Ph.D., Associate Professor

Smt. Lily Bhattacharya, M.Sc., SACT-II

Zoology

Dr. Bulu Ray (Dan), M.Sc., B.Ed., Ph.D., Associate Professor, Head of the Department
Dr. Milita Roy, M.Sc., Ph.D., Assistant Professor
Dr. Manabesh Mazumdar, M.Sc., M.Phil., Ph.D., Associate Professor
Dr. Kousik Ghosh, M.Sc., Ph.D., Assistant Professor,
Dr. Saroj Kumar Ghosh, M.Sc., M.Phil., Ph.D., Assistant Professor,
Sri. Samir Kumar Mazumdar, B.Sc., Selection Grade Lab Instructor Smt.
Smt. Jayita Bandyopadhyay, M.Sc., SACT-II
Dr. Pinki Ghosh, M.Sc., Ph.D., SACT-I

Nutrition

The **Nutrition Department** runs under the supervision of **Dr. Shalmali Chakraborty**, Department of Chemistry. Other faculty members:

Dr. Ruma Dutta, M.Sc, Ph.D., SACT-I
Smt. Rimpa Kar, M.Sc, SACT-II

Santali

The **Santali Department** runs under the supervision of **Dr. Khokan Haldar**, Department of Economics. Other faculty members:

Sri. Sabua Murmu, M.A. Guest Lecturer

Statistics

Dr. Gaurab Bhattacharyya, M.Sc., SACT-II

Library

Dr. Srikanta Basu, M.A., M.Lib., Ph.D, Librarian, Head of the Department
Smt. Tanusree Bhadra, M.A., MLIS, Librarian
Smt. Soma Saha, B.A, BLIS, (Contractual)

BURSAR: Sri. Asit Kumar Chatterjee, B.Sc (Hons.), Selection Grade Lab Instructor.

OFFICE (ACADEMIC ASSISTANT STAFF):

a. Office-cum-Departments (Morning Section)

Sri. Pradip Chatterjee, H.S., Clerk
Sri. Sadhan Mondal, Below VIII, Sweeper
Sri. Haru Mondal, Below VIII, Guard

b. Office-cum-departments (Day Section)

Sri. Jayanta Kari, M.P., Cashier
Sri. Sudipta Chakraborty, B.A. (H), Laboratory Attendant (Chemistry)
Smt. Shampa Chakraborty, B.A. Laboratory Attendant (Botany)
Sri. Jagadish Chandra Ghosh, H.S., Guard
Saunak Guita, H.S., (Peon)

Sri Anup Kumar Tribedi, M.P., Laboratory Attendant (Chemistry)
Sri. Bankim Prasad Kumar, M.P., Laboratory Attendant (Chemistry)
Sri. Chandibaul Das, M.P., Guard
Sri. Chunurambaskey, VIII, Laboratory Attendant (Zoology)
Sri. Mukta Das, Below VIII, Laboratory Attendant (Zoology)
Sri. Bamacharan Mandal, Below VIII, Guard

c. Technical Asistant

Sri. Mantu Ghosh, B.Sc., Laboratory Attendant (Physics)
Sri. Bibhas Das, M.Com, M.Lib. (Clerk)
Sri. Dipankar Ghosh, B.Com, (Clerk)

d. Casual Non-Teaching Staff

Smt. Kumkum Mondal-Attendant
Smt. Rama Mondal-Attendant
Sri Ram Hazra-Attendant
Smt. Kumkum Ghosh-Attendant
Sri Ganesh Thapa-Guard
Sri Sudeb Malik-Sweeper
Smt. Chanpa Das-Sweeper
Smt. Krishna Das-Sweeper
Sri Madhusudan Mondal-Mali
Sri. Subrata Kumar Dey-Peon

e. Hostel Staff

Haradhan Das- Helper, UGC Hostel
Anowar Ali Mondal- Asst. Cook, Muslim Hostel

INTAKE CAPACITY AND MINIMUM QUALIFICATION (2022 -2023)

Stream	Gen	SC	ST	OBC-A	OBC-B	Total
Morning section	672	270	74	122	85	1223
English Hons.	46	19	05	08	06	84
Arts (Gen.)	576	231	63	105	73	1048
Science(Gen.)						
A. Bio Science	25	10	03	05	03	46
B. Pure Science	25	10	03	04	03	45
Stream	Gen	SC	ST	OBC-A	OBC-B	Total
Day Section	908	359	100	165	114	1646
Bengali(H),	48	19	05	09	06	87
Pol. Science(H)	39	15	04	07	05	70
English (H)	49	19	05	09	06	88
History (H),	48	19	05	09	06	87
Sanskrit(H),	48	19	05	09	06	87
Philosophy(H)	39	15	04	07	05	70
Economics (H)	16	06	02	03	02	29
Economics (H)	16	06	02	03	02	29
Physics	26	10	03	05	03	47
(H),Chemistry	22	09	02	04	03	40
(H)						
Mathematics(H)	33	13	04	06	04	60
Botany (H)	18	07	02	03	02	32
Zoology(H)	18	07	02	03	02	32
Nutrition(H)	18	07	02	03	02	32
Arts (General)	378	151	41	69	48	687
Santhali (General)	33	13	04	06	04	60
A. Bio Science	30	12	04	05	04	55
B. Pure Science	29	12	04	05	04	54
Total (Morning and Day)	1580	629	174	287	199	2869

UNDERGRADUATE ADMISSION 2022 - 2023

Online Applications from eligible candidates are invited for admission into 3 years *i.e.* 6 Semesters Undergraduate Courses (as per UGC Recommended CBCS Syllabus both in Science and Arts (Hons)).

TENTATIVE SUBJECT COMBINATION FOR UNDERGRADUATE COURSES

Subject	Comb. No.	Courses	
		HONOURS COMBINATIONS	GENERAL COMBINATIONS
Bengali	1	Ben(Hons) : Philosophy, History Ben (Hons) :History, Sanskrit Ben (Hons) :Pol.Science,History	Bengali, Philosophy, History Bengali, History, Sanskrit Bengali, Pol. Science, History, Santali
English	2	Eng (Hons) :Philosophy, Sanskrit Eng (Hons) :Philosophy,Pol.Science	English, Pol.Science, Philosophy English, Sanskrit, Philosophy, Santali
Sanskrit	3	Sans (Hons):History, Bengali Sans (Hons):English, Philosophy Sans (Hons):Philosophy, History	Sanskrit, Bengali, History Sanskrit, Philosophy, English Sanskrit, Philosophy, History, Santali
History	4	Hist (Hons):Bengali, Philosophy Hist (Hons):Bengali, Sanskrit Hist (Hons):Philosophy, Sanskrit Hist (Hons):Philosophy, Pol.ScienceHist(Hons):Bengali, Pol.Science	History, Bengali, Philosophy History, Bengali, Sanskrit History, Philosophy, Sanskrit History, Philosophy, Pol.Science History, Bengali, Pol.Science, Santali
Philosophy	5	Phil (Hons):Bengali, History Phil (Hons):English, Pol. Science Phil (Hons):History, Sanskrit Phil (Hons): Sanskrit, English Phil (Hons):History, Pol. Science	Philosophy, Bengali, History Philosophy, English, Pol. Science Philosophy, History, Sanskrit Philosophy, Sanskrit, English Philosophy, History, Pol. Science, Santali
Political Science	6	PolSc.(Hons):English, Philosophy PolSc.(Hons):Bengali, History PolSc.(Hons):History, Philosophy PolSc.(Hons):Math, Economics	Pol.Science, English, PhilosophyPol.Science, Bengali, History Pol.Science, History, Philosophy Pol.Science, Math, Economics, Santali
Economics	7	Eco(H): Math, Business Math or eqv at HS , Pol. Science Eco(H): Math, Phy. Eco(H): Math, Business Math or eqv at HS, Statistics Eco(H): Pol.Science, Math, Business Math or eqv at HS	Eco., Math, Business Math or eqv at HS, Pol. Science Eco., Math, Business Math or eqv at HS, Phy. Eco., Math, Business Math or eqv at HS, Statistics Eco., Pol. Science, Math, Business Math or eqv at HS Eco., Pol. Science, Math, Business Math or eqv at HS.
Mathematics	8	Math(Hons):Economics,Pol.Science Math(Hons):Economics, Physics Math(Hons):Physics, Chemistry	Math, Economics, Pol.Science Math, Economics, Physics Math, Physics, Cehmistry
Physics	9	Phys(Hons): Chemistry, Math Phys(Hons): Economics, Math Phys(Hons): Statistics, Math	Physics, Chemistry, Math Physics, Economics, Math Physics, Statistics, Math
Chemistry	10	Chem(Hons): Physics, Math	Chemistry, Physics, Math Chemistry, Botany, Zoology
Botany	11	Botany(Hons): Zoology, Chemistry	Botany, Zoology, Chemistry

Zoology	12	Zoo(Hons) : Botany, Chemistry	Zoology, Botany, Chemistry
Statistics	13		Statistics, Economics, Math
Nutrition	14	Nut(Hons): Chemistry,Zoology/Botany	
Santali	15		Santali,

GUIDELINES ADMISSION

- a. The admission process conducted by the college through online mode.
- b. For admission in UG Hons courses, the candidate must be passed in 10+2 or equivalent examination with minimum of 45% marks and in relevant subjects also with minimum 45%marks from any recognized Institute/Board. For admission in UG Pass courses, the candidate must be passed in 10+2 or equivalent examinations from any recognized council or Board approved by Burdwan University.
- c. Hindi as compulsory subject will not be available for the students. Students are allowed to take English and Bengali only as compulsory subject. For any general subject Hindi can not be used as medium of communication.
- d. Due to Covid-19 pandemic situation students admitted in English Honors Morning session, are required to attend classes in Day session.
- e. For the admission in Economics students must have Mathematics/Business Mathematics/Equivalent with Pass mark from any recognized council or Board or University in Higher Secondary (10+2) or equivalent examination.
- f. For the admission in Nutrition (Hons) student must have Chemistry with Pass mark from any recognized council or Board or University in Higher Secondary (10+2) or equivalent examination.
- g. The students intending to avail the reservation in Economically Weaker Sections (EWS) should upload the certificate, from the competent authority in the specified format as mentioned in Govt. Memorandum No.325-PAR(AR)/3P-1/2019.
- h. For admission under Sports quota State Level participation certificate for Honors students and District Level participation certificate for General students is required.

**** For further query follow the guidelines of The University of Burdwan ****

TENTATIVE FEES STRUCTURE 2022-2023

Laboratory Fees	150	200	0	0
Electric Fees	40	40	40	40
Development Fees	70	70	70	70
Total	340	410	170	180
Admission/Transfer(one time)	80	100	60	70
Laboratory Caution(one time)	100	200	0	0
Library Fees(Annual)	100	110	80	90
Library Deposit(one time)	50	50	50	50
University Enrolment Fees(one time)	50	50	50	50
University Registration Fees(one time)	120	120	120	120
College Examination Fees(Annual)	100	100	100	100
Identity Card(one time)	60	60	60	60
Magazine Fees(Annual)	20	20	20	20
Students Union Fees	0	0	0	0
Semester Charge(Annual)	100	100	100	100
Saraswati Puja/Nabi Divas(Annual)	30	30	30	30
Sports Fees (College) (Annual)	50	50	50	50
Sports Fees (University)	70	70	70	70
Generator Charge(Annual)	200	200	200	200
On Line Admission Charge(Annual)	60	60	60	60
Misc. Fees(Annual)	20	20	20	20
Total	1210	1340	1070	1090
Grand Total	1550	1750	1240	1270

MONTHLY FEES :

For 5 months	B.Sc. General	B.Sc Hons.	B.A. General	B.A. Hons.
Tuition Fees	400	500	300	350
Laboratory Fees	750	1000	0	0
Electric Fees	200	200	200	200
Development Fees	350	350	350	350
Total	1700	2050	850	900

TOTAL ADMISSION FEES FOR 1ST SEMESTER :

-----	B.Sc. General	B.Sc Hons.	B.A. General	B.A. Hons.
Admission Fees	1550	1750	1240	1270
Monthly Fees (5 months)	1700	2050	850	900
Total	3250	3800	2090	2170

CAMPUS FACILITIES AND STUDENT SUPPORT

The college has a campus of 11.84 acres divided into three adjacent campuses. The main campus of college (4.19 acres) houses the academic as well as the administrative buildings, the second campus includes three Boys' Hostels (2.47 acres), whereas the third campus consists of a play ground (5.18 acres). Though our College does not have adequate infrastructure, we are able to support its curricular, co-curricular and extra-curricular requirements. The college has 27 class rooms, 21 laboratories, well-equipped office rooms and Principal's office, staff room, NCC and NSS offices, Common Rooms for boys and girls, Students Union's Office, Guest Room, Meeting Room and a capacious Library. The Women's Hostel, situated at the main campus, is on the verge of completion.

The second campus accommodates two Boys' Hostels with thirty rooms having a capacity of sixty students each and a big hall for community activities. The third campus which is about 300 meters away from the main campus encloses a play ground with the facilities for football, hockey, volleyball, kabaddi, basket ball badminton and cricket. In addition the college has facilities for indoor games such as caroms, chess etc.

(a) Library

College library started its work from the very beginning i.e.1950 under the supervision of Sri Deb Nandan Banerjee, the first Librarian of this college. Library opened at 6.30 am for the morning section and work of day section started at 10 am and remains running up to 5pm. A separate collection was built up named as Book Bank for poor and meritorious student, under the U.G.C. scheme in the year 1975.

Every student got help from the library for their study. They never thought the library as a hard place, because the soft behavior of the library personal attracted them towards library. There is a reading room here in the library which is fully used by the students as well as teachers. This library had proper books for teaching and non-teaching staff with the help of text and reference collection.

The library was shifted from the main building to new one storied building in the year 2008.

Library procured journals from the very inception and now there are a wealthy collection of bound journals kept in proper manner. This library possesses special collection too. The library has 35000 no. of books presently.

Library automation is on the way and hope it will be completed very soon. Through **Koha** well known Library automation software, database and Online Public Access Catalogue (OPAC) has been created. Whole collection is arranged under Dewey Decimal Classification Scheme (DDC) and arranged in the stack room accordingly. This arrangement helps to retrieve book quickly for the reader which saves the time of user. Keeping in mind the library is a growing organism present employees are working for the benefit of teaching and taught. At present Dr. Sreekanta Bose is working as a Librarian from 1988. Smt. Tanusree Bhadra is working as a Librarian from 2016. Chunuram Baskey and Kumkum Ghosh are working as a staff of the library.

(b) Science and Computer Laboratory

The college offers well equipped laboratories to the students of all the Science Departments including a computer laboratory for Mathematics. A new Laboratory has been set up for the Physics & Nutrition department from the session 2013-14.

(C) Unitized Syllabus

Students of both Honours and General courses are provided with unitized syllabic at the commencement of every academic session with the object of apprising them of the definite portions to be covered within a given period by the respective teachers of various departments.

(d) Continuous Evaluation of the teaching-learning process

All the teachers are engaged in mentoring the students (only the Hons students are mentored at present, however it may be extended for pass students as well).

(e) Teacher- Guardian meet

Departmental Parents-Teacher meets are arranged every year in order to ensure better Performance by the students.

(f) Canteen and Common Room

There is a specious canteen within the premises of the Institution offering lunch, tiffin and snacks. There are two Common Rooms in the college for the boys and the girls respectively with a number of indoor game facilities.

(g) Games and Sports

The college provides facilities for both the indoor and outdoor games like football, volleyball and cricket. The interested students participate in inter-college competitions held at the district, state and national level.

(h) Cultural Programmes

Cultural events are organized in the college throughout the year. Apart from the Annual Social Function and Freshers 'Welcome Programme, organized by the Students' Union, cultural meets are held on the occasion of Antorjatic Matri Bhasa Dibas, Nabi Dibas, and Rabindra Jayanti. Saraswati Puja, the annual cultural festival of the college is celebrated before the Puja Vacation.

The cultural magazine of the college is published each year with contributions from students, teachers and the non-teaching staff members of the college.

The college also organizes seminars, symposiums, debate, quiz and exhibitions on occasions like National Science Day, World Environment Day, and World Literacy Day.

(i) National Service Scheme (NSS)

The College has an active NSS unit. At present one unit consisting of hundred students is functioning. The college NSS committee with the college Principal as its Chairperson and a College teacher as its Programme Officer or NSS Member Secretary has representation from the teaching staff, college students, college office staff and NGO. Following the guidelines provided by the Government Of India, Ministry of Youth Affairs and Sports , Regional Directorate of NSS, Calcutta and Burdwan University the Unit undertakes various in house and extension activities throughout the year. Solid Waste Management , Rain Water Preservation, Water Preservation, Tree Plantation, Environmental Awareness , Anti Plastic Campaign , Programmes related to health and hygiene (Proper Food habit, Exercise, Proper life style etc), Women's Health, Adolescent Boy's Health , AIDS Awareness, Anti Tobacco Campaign , Campaign against Dengue and Malaria and such others are activities performed by the Unit. The Unit has also undertaken various awareness programmes related to Covid 19.

(j) National Cadet Corps (NCC)

The college has its N.C.C. wing with 160 NCC cadets under the NCC officer Prof. Anjan Das. The NCC unit of the college has acquired a leading position in the District Battalion, and the cadets participate in different training camps on regular basis. Only the all along regular students are entitled to join the N.C.C. unit of the college.

(k) Students' Redressal Cell

This Cell acts with an objective of redressing all sorts of the grievances of the students relating to activities inside the college campus.

(l) Women Harassment Redressal Cell

This Cell attends to the complaints, if any, of the girl students, and takes measures towards mitigating them. All sorts of ill treatment and misbehavior towards girl students come under the purview of this Cell.

(m) Career Counseling and Placement Cell

The Cell arranges seminars, workshops and discussions by eminent persons and professional bodies for providing necessary information and guidance to the students regarding their future course of study and employment prospect.

(n) Students' Aid and Stipends

Apart from offering the Government sponsored stipend to the SC/ST/OBC students on the basis of the merit of their claims, the institution itself arranges for the half-free, and full-free studentship, and grant from the Poor Aid fund for the financially handicapped students on the basis of maintaining 75% attendance in their classes.

(o) Health Service Facility

The students of the college can avail of the Students Health Home facility under the mediation of Prof. Samik Dasgupta. The students are offered medical treatment by eminent and specialist practitioners, and are provided with the opportunity of availing different medical investigations at a highly subsidized rate from the Home's clinic at Hooghly. Critical patients are referred to the Home's hospital at Kolkata.

(p) Computerized administration system

The college has introduced a centralized computer-operated administrative system of management for effective functioning of the college administration.

(q) Dynamic Website

The college has set up an updated dynamic website which offers all the information about the college at fingertips.

(r) Mock Parliament

The college organizes Mock-parliament programme with the active participation of the students of the college. This year in December, 2017 our students joined at the District Level Youth parliament & Quiz contest competition organized by parliamentary – Affairs department, Govt. of W.B. We are very proud to announce that our students of Department of Political Science stood first at the Hooghly District College Level competition and two students of English Department also stood first at the quiz contest among all other participant colleges of Hooghly District. At the Burdwan Division – level contest on student from the Political Science Department of the college bagged the Best lady parliamentarian Award. We are performing best in the district for consecutive three years.

(s) Cycle-cum Carshed

A capacious cycle shed near the main entrance of the college allows the students and employees to park their vehicles.

(t) Gardens, Ponds & Play Ground

There are three pleasant gardens located within the college campus. One of these is a flower garden, while the other two are meant for growing Medical Plants, used by the Department of Botany.

(u) Meditation room:

We have one room for meditation room, renovation is made from the donation received from Prof. G.C. Bhar, an alumnus.

(v) ICT will be adopted for all departments.

(w) A virtual class Room was set up in this college

SPECIAL CHARACTERISTICS OF THE COLLEGE

1. All Staff and Students pledge to make the College the premier Higher Education Hub not only in the State but also in the Country with required endeavour and diligence.
2. 55% of teaching faculty are Ph.D. holders with potential to turn the College into a Centre of Higher Studies and Research.
3. 25% of our teachers are with M.Phil. Degree.
4. About 95% of our teachers are engaged in different research and innovative works and are publishing articles/ papers regularly in reputed National and International Journals.
5. Most of the teachers have been attending National, International Seminars and Workshops and are also acting as Resource Persons.
6. Teachers of different departments have started acting as Co-guides in Ph.D. Programmes.
7. Major/ Minor Research Projects are encouraged and undertaken by the teachers.
8. Thumping success of the students in NET/ SET/ JECA/ JAM/ CSIR etc.
9. All facilities for games and sports and Co-curricular activities are afforded to the students for procuring trophies and winning top positions in District, State and Inter University Athletics and other Cultural events.
10. Facilities of Medical Unit and Students' Health Home are ascertained.
11. The College Campus is eco-friendly and ragging-free.
12. Bejoy Narayan Mahavidyalaya Alumni Association comprising a good deal of scholars, administrators and industrialists has been rendering immense service to the College.

ACADEMIC CALENDAR 2022-2023

July 2022	Distribution of syllabus modules to the students of Semesters III & V Commencement of classes for Semesters III & V Admission of First Semester students
August 2022	Admission of Semester I students (to be Continued) Independence Day Celebration on 15.08.2022 by NCC
September 2022	Distribution of syllabus modules to the students of Semesters I Commencement of First Semester Classes Observance of Anti-War Day by NCC on 01.09.2022 Celebration of Teachers' Day on 05.09.2022 Observance of World Literacy Day on 08.09.2022 Submission of Application Forms seeking Govt. stipends by SC/ST/OBC/Minority students
October 2022	Puja Holidays
November 2022	Observance of Death Anniversary of the Founder-Principal Shri Gopal Chandra Majumdar on 16.11.2022 Submission of Application Forms for Free Studentship by economically backward students of Semester I
December 2022	Enrolment of Students of Semester I classes in NCC Observance of World Aids Day by NSS on 01.12.2022
January 2023	Observance of Birthday Anniversary of Netaji Subhas Chandra Bose on 23.01.2023 by NCC Observance of Republic Day on 26.01.2023 by NCC Counselling of Semester I students for Free Studentship
February 2023	Observance of International Mother Tongue Day on 21.02.2023 Observance of National Science Day on 28.02.2023 Nabi-Divas observe
March 2023	Submission of Forms for Semester VI Final Examinations Observance of International Women's Day on 08.03.2023 Submission of Forms for Semester IV Final Examinations
April 2023	Observance of World Health Day on 08.04.2023 University Examinations
May 2023	University Examinations Celebration of Rabindra Jayanti 09.05.2023
June 2023	University Examinations Observance of World Environment Day on 05.06.2023

LIST OF HOLIDAYS FOR THE YEAR, 2022 : As per the schedule of the academic calendar of Burdwan University.

ANNUAL COLLEGE ACTIVITIES

1. Observance of Death Anniversary of the Founder-Principal Shri Gopal Chandra Majumdar on 16.11.2022.
2. Distinguished Lecture Series.
3. Annual Alumni Association Meeting and Cultural Activities.
4. College Annual Sports.
5. Annual Cultural Activities organized by the Students' Council.
6. Annual Activities of Bejoy Narayan Mahavidyalaya Scientific Culture to organise workshop on Science Experimentations and Seminars and observance of Science Day.
7. Annual Observance of Women's Day.
8. Annual Seminar on Equal Opportunity Centre and follow-up action of the Seminar.
9. Induction Meeting of the newly admitted students.
10. Annual Blood Donation Camp and Awareness Programme.
11. NSS Activities.
12. Extension Activities.
13. Publication of College Magazine and Wall Magazines of the departments.
14. Freshers Welcome Ceremony.
15. Observance of Teachers' Day.
16. Outreach Programme.
17. Students' Seminar .
18. Seminar Lectures by eminent speakers.
19. Project Works.
20. Audio-Visual Teaching.
21. Excursion and Study Tours.
22. Welfare Programme by Staff Co-operative Credit Society Ltd.
23. Grooming in Cultural Activities through Workshop.s
24. Special Coaching in Games and Sports.

ACADEMIC REGULATIONS

ATTENDANCE UG Courses:

- A student must have at least 75% attendance in Theory and Practical classes **separately** in each subject in each Semester.
- Attendance in a subject shall be counted from the date of commencement of classes in that subject.
- In case student admitted on payment of late fee on account of increase of seats or opening of new subject after the prescribed dates of admission, the attendance shall be counted from the date of his/her admission.

EXAMINATIONS:

- Under The examinations are conducted by the Office of the Controller of Examinations of the Burdwan University.
- Each Academic Year shall have two Semesters. **In each Semester, there shall be two types of Examinations for each student irrespective of the stream to which he/she belongs:**
 - a) **Continuous Internal Assessment (CIA) and**
 - b) **End Semester Examination (ESE).**

- The Odd Semesters (I, III & V) ESE under this system will be conducted in December and the Even Semesters (II, IV & VI) ESE will be conducted in June every year.

➤ CIA FOR UG-(HONS & GEN)

Paper :A Paper is a part of a Course & consists of some specific topics. Each Paper in UG Course is of 75-Marks (Each SEC Paper 60 Marks).

- **CIA of theory papers** will comprise **20% of the total marks** of each theory paper and the students shall be examined for the **rest 80% of marks** in the End Semester Examination.
- Forms of CIA in theory papers may include class tests, assignments, seminars, tutorials, grand-viva, etc. **A minimum of 50% of total CIA marks will be allotted for the written form of tests and 25% of CIA marks may be allotted for other forms of test.**
- **In case of non implementation of other forms of tests, 75% of total CIA marks will be of written form of tests.**
- **Rest 25% of total CIA marks is reserved for attendance** in Theory classes and marks will be awarded as per following percentages of attendance:

□

91-100 % attendance	25 % marks of total CIA marks
81-90 % attendance	20 % marks of total CIA marks
75-80% attendance	10% marks of total CIA marks
Below 75%	zero

- **Evaluation of Practical papers for UG-(Hons&Gen) Course:**
- **50% marks of a practical paper will be from CIA:** consisting of attendance-10% and performance in the laboratory throughout the Semester-40% (to be assessed continuously by each teacher individually who takes practical classes and these will be averaged).
- **Remaining 50% marks will be evaluated from ESE:** Comprising token experiment/ part of an experiment / a full expt.--30% and grand viva - 20% .
- **Marks obtained in End Semester Examination and marks obtained from CIA will be taken together for computing the total marks obtained in a paper.**

- Each Department will inform the students about the CIA programme at the beginning of the Semester.
- Results of different components of CIA will be displayed separately on the departmental notice boards.
- In case of any query or dissatisfaction regarding the results of CIA, a student may appeal to the Departmental Appeal Committee headed by the Head of the Department.
- In case of dissatisfactions on the role of Departmental Appeal Committee, a student may appeal to the College Appeal Committee for justice.
- The performance report of CIA shall be submitted by the Head / Coordinator of the Department to the Controller of Examinations at least 15 days before the commencement of End Semester Examination.

➤ **ARREAR PAPER:**

An Arrear Paper is one in which a student fails to secure the minimum pass marks. **Arrear Paper may arise either through absence or failure to obtain the required qualifying marks.** This will be indicated in the Semester Marks Sheet but not in the Consolidated Mark Sheet.

➤ **CLEARANCE OF ARREAR PAPERS OF UG COURSES:**

- If a UG student has **arrear paper in 4th Semester**, it has to be cleared in the next appropriate Semester. In that case he/she may continue 5th Semester, but will be debarred from being admitted to 6th Semester even if he/she qualifies 5th Semester before clearing the arrear papers of 4th Semester.
- If there is **arrear paper in 5th Semester**, it has to be cleared in the next appropriate Semester before being admitted to Semester to 6th Semester.
- **All arrear papers from 1st Semester to 5th Semester must be cleared before being promoted to 6th Semester.**

OUTLINES OF CHOICE BASED CREDIT SYSTEM

1. INTRODUCTION:

The University Grants Commission (UGC) has initiated several measures to bring equity, efficiency and excellence in the Higher Education System of country. The important measures taken to enhance academic standards and quality in higher education include innovation and improvements in curriculum, teaching-learning process, examination and evaluation systems, besides governance and other matters.

The UGC has formulated various regulations and guidelines from time to time to improve the higher education system and maintain minimum standards and quality across the Higher Educational Institutions (HEIs) in India. The academic reforms recommended by the UGC in the recent past have led to overall improvement in the higher education system. However, due to lot of diversity in the system of higher education, there are multiple approaches followed by universities towards examination, evaluation and grading system. While the HEIs must have the flexibility and freedom in designing the examination and evaluation methods that best fits the curriculum, syllabic and teaching-learning methods, there is a need to devise a sensible system for awarding the grades based on the performance of students. Presently the performance of the students is reported using the conventional system of marks secured in the examinations or grades or both. The conversion from marks to letter grades and the letter grades used vary widely across the HEI in the country. This creates difficulty for the academia and the employers to understand and infer the performance of the students graduating from different universities and colleges based on grades.

The grading system is considered to be better than the conventional marks system and hence it has been followed in the top institutions in India and abroad.

So it is desirable to introduce uniform grading system. This will facilitate student mobility across institutions within and across countries and also enable potential employers to assess the performance of students. To bring in the desired uniformity, in grading system and method for computing the cumulative grade point average (CGPA) based on the performance of students in the examinations, the UGC has formulated these guidelines.

What is Choice Based Credit System (CBCS)?

- A “cafeteria” type approach in which the students can
 - take courses of their choice,
 - learn at their own pace,
 - undergo additional courses,
 - acquire more than the required credits, and
 - adopt an interdisciplinary approach to learning.
- Transformation from the traditional teacher-centered education to a student-centered education.
- CBCS provides greater flexibility with multiple exits, multiple pathways, vertical mobility.

Why CBCS?

- The main objectives of CBCS are:
 - To provide broad based education;
 - To provide students with greater flexibility in choice of courses;
 - To provide students multi-disciplinary curriculum;
 - To enable students to choose courses at basic/advanced level/inter-disciplinary;
 - To enable students to acquire job oriented skills;
 - To enable students to progress at their own pace;
 - To enable highly motivated students gain extra credits; and
 - To Bridge the gap between professional and social exposure to provide a holistic education.

Importance of CBCS in the Process of Learning

- Choice enables a learner to pursue any area of knowledge domain depending upon his / her interest.
- Choice also widens the horizon of learner’s intellectual insight.
- Rigidity of present system does not allow pursuit of areas of interest as well as widening the educational horizon of the learner, and

Provision of choice is an essential condition for broad-based learner’s profile across areas of knowledge

3. Definitions of Key Words in CBCS:

1. **Academic Year:** Two consecutive (one odd + one even) semesters constitute one academic year.
2. **Semester:** Each semester will consist of 15-18 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled from July to December and even semester from January to June.
3. **Programme:** An educational programme leading to award of a Degree, diploma or certificate.

4. **Course:** Usually referred to, as ‘papers’ is a component of a programme. All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/ tutorials/laboratory work/ field work/ outreach activities/ project work/ vocational training/viva/ seminars/ term papers/assignments/ presentations/ self-study etc. or a combination of some of these.
5. **Choice Based Credit System (CBCS):** The CBCS provides choice for students to select from the prescribed courses (core, elective or minor or soft skill courses).
6. **Credit Based Semester System (CBSS):** Under the CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be completed by the students.
7. **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.
8. **Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.
9. **Credit Point:** It is the product of grade point and number of credits for a course.
10. **Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F.
11. **Semester Grade Point Average (SGPA):** It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
12. **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.
13. **Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.

Courses under Choice Based Credit System:

1. **Core Course (C):** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.
2. **Elective Course:** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate’s proficiency/skill is called an Elective Course.
 - 2.1 **Discipline Specific Elective (DSE) Course:** Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

2.2 **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. 2.3 **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective. P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3. **Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement; i. Environmental Science and ii. English/MIL Communication. These are mandatory for all disciplines. SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

3.1 Ability Enhancement Compulsory Courses (AECC): Environmental Science, English Communication/MIL Communication.

3.2 Skill Enhancement Courses (SEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge.

SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B.Sc./B.A. HONOURS AND GENERAL

SEMESTER WISE COURSE STRUCTURES OF B.A./B.Sc. / B.Com. UNDER THE CHOICE BASED CREDIT SYSTEM (CBCS)

Under the CBCS there are broadly **two** course structures- i) **Honours** Course and ii) **Regular/General** Course. The main components of the courses are as follows:

1. **Core Course:** A course, that should compulsorily be studied by a candidate as a core requirement, is termed as a core course.

2. **Elective Course:** Generally a course, which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/ subject/ domain or nurtures the candidate's proficiency/ skill, is called an Elective Course.

2.1 Discipline Specific Elective (DSE) Course: A course, which may be offered by the main discipline/ subject of study, is referred to as Discipline Specific Elective.

2.2 Generic Elective (GE) Course: An elective course, chosen generally from an unrelated discipline/ subject of study with an intention to seek an exposure, is called a Generic Course.

N.B.- A **Core Course**, offered in a discipline/ subject, may be treated as an elective by other discipline/ subject and vice-versa and such electives may also be referred to as **Generic Elective**.

2.3 **Dissertation/ Project:** An elective course, designed to acquire special/ advanced knowledge, is termed as dissertation/ project. This is considered as a special course involving application of knowledge in solving/ analyzing / exploring a real life situation/ difficult problem. A dissertation/ project work will be of 6 credits. A dissertation/ project work may be given in lieu of a Discipline Specific Elective.

3. Ability Enhancement Courses (AEC): The Ability Enhancement (AE) Courses may be of two kinds- Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC).

3.1. **AECC :** These are the courses based on the contents that lead to knowledge enhancement and consist of Environmental Studies & English/ MIL Communication. These are mandatory for all disciplines.

3.2 SEC : SEC are value- based and/ or skill- based and are aimed at providing hand-on-training, competency, skill etc. It will be minimum 2 for Honours Courses and 4 for General Courses. These may be chosen from a pool of courses designed to provide value- based and/ or skill- based knowledge would contain both theory and lab./ hands-on-training/ field work. The main purpose of these courses is to provide the students life-skill in hands-on-mode so as to increase their employability.

Practical/ Tutorial: One each with every Core, Discipline Specific and Generic Elective Paper.

Course Structure (Honours & General)

Course Components	B.Sc.		B.A.	
	Honours	General	Honours	General
Core Course (CC)	14	12	14	12
Discipline Specific Elective (DSE) Course	4	6	4	4
Generic Elective (GE) Course	4	----	4	2
Ability Enhancement Compulsory Course	2	2	2	2
Skill Enhancement Course (SEC)	2	4	2	4

Details of Courses of B.A./ B.Sc.(Honours) under CBCS

Course Credit

Theory + Practical Theory + Tutorial

1. <u>Core Course</u> (14 papers)	14x4 = 56	14x5 = 70
Core Course (Practical / Tutorial)* (14 papers)	14x2 = 28	14x1 = 14
2. <u>Elective Courses</u> (8 papers)		
A. DSE papers)	4x4 = 16	4x5 = 20 (4
DSE (Practical / Tutorial)* papers)	4x2 = 8	4x1 = 4 (4
B. GE (Interdisciplinary) papers)	4x4 = 16	4x5 = 20 (4
GE (Practical / Tutorial)*	4x2 = 8	4x1 = 4 (papers)

Optional Dissertation/ Project Work in place of one DSE paper (6 credits) in 6th semester.

3. Ability Enhancement Courses

A. AECC $2 \times 2 = 4$ $2 \times 2 = 4$

(2 papers of 2 credits each)

ENVS, English Communication / MIL

B. SEC $2 \times 2 = 4$ $2 \times 2 = 4$
 (2 papers of 2 credits each) -----

Total Credit: 140 140

An Under-graduate Honours Degree in a discipline may be awarded if a student completes 14 core papers in that discipline, 4 papers each from a list of DSE and GE respectively, 2 papers in AECC and minimum 2 papers in SEC.

Details of Courses of B.A./ B.Sc.(General) under CBCS

<u>Course</u>	<u>Credit</u>	<u>Theory + Practical</u>	<u>Theory + Tutorial</u>
1. <u>Core Course</u>		$12 \times 4 = 48$	$12 \times 5 = 60$
(12 papers) 4 core papers each in 3 disciplines of choice			
Core Course (Practical / Tutorial)*		$12 \times 2 = 24$	$12 \times 1 = 12$
(12 papers)			
2. <u>Elective Courses</u> (6 papers)			
A. DSE		$6 \times 4 = 24$	$4 \times 5 = 20$ (6 papers for
B.Sc./ 4 papers for B.A. and B.Com.)			
DSE (Practical / Tutorial)*		$6 \times 2 = 12$	$4 \times 1 = 4$
(6 papers for B.Sc./ 4 papers for			
B.A. and B.Com.)			
B. GE (Interdisciplinary)		-----	$2 \times 5 = 10$ (2 papers for
B.A. and B.Com.)			
GE (Practical / Tutorial)*		-----	$2 \times 1 = 2$ (2 papers for
B.A. and B.Com.)			

*** Wherever there is a practical, there will be no tutorial and vice- versa.**

Optional Dissertation/ Project Work in place of one DSE paper (6 credits) in 6th semester.

3. Ability Enhancement Courses

A. AECC $2 \times 2 = 4$ $2 \times 2 = 4$ (2 papers of 2 credits each) ENVS,
 English Communication/ MIL

B. SEC (4 papers of 2 credits each) $4 \times 2 = 8$ $4 \times 2 = 8$

Total Credit: 120 120

An Under-graduate General Degree in Science may be awarded if a student completes 4 core papers each in three disciplines of choice, 2 papers each from a list of DSEs based on the three disciplines of choice selected above, 2 papers in AECC and minimum 4 papers in SEC.

An Under-graduate General Degree in Humanities/ Social Sciences/ Commerce may be awarded if a student completes 4 core papers each in two disciplines of choice along with 2 core papers each in two Languages from English, Bengali and Hindi respectively, 2 papers each from a list of DSEs based on the two disciplines of choice selected above and 2 papers from the list of GEs, 2 papers in AECC and minimum 4 papers in SEC.

** Wherever there is a practical, there will be no tutorial and vice-versa.*

The evaluation of the candidates shall be based on continuous assessment. The structure of evaluation shall be as follows:

i) Each semester- assessment shall be divided into three (3) discrete components, viz. C1, C2 and C3. The students will be informed about the modalities of continuous assessment activities well in advance. The first component (C1) of assessment shall be of **10%** of the total marks of each course of a semester and will be based on class attendance, class test or assignment or seminar. During the first two months of each semester, 1/3 of the syllabus will be completed. The continuous assessment and C1 will be consolidated during the 8th week of the concerned semester. The second component (C2) of assessment shall be of **10%** of the total marks of each course of a semester and will be based on class attendance, class test or assignment or seminar. During the second two months of each semester, 2/3 of the syllabus will be completed. The continuous assessment and C2 will be consolidated during the 16th week of the concerned semester. Appearance in C1 & C2 is mandatory.

ii) During the 21st – 23rd weeks of a semester, a Semester- end Examination shall be conducted for each course and the proportion of C3 will be **80%** of the total marks each course of the semester.

iii) The result of each course in a semester shall be based on the values of C1, C2 & C3 and shall be awarded in form of grade point.

i) 1 Credit = 1 Theoretical class of 1- hour duration

ii) 1 Credit = 1 Tutorial class of 1- hour duration

iii) 1 Credit = 1 Practical class of 2- hour duration

SEMESTER WISE DISTRIBUTION OF COURSES AND CREDITS

B.A./ B.Sc. Honours

Courses/ (Credits)	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total No. of Courses	Total Credit
CC (6)	2	2	3	3	2	2	14	84
DSE (6)					2	2	04	24
GE (6)	1	1	1	1			04	24
AECC (2)	1	1					02	04
SEC (2)			1	1			02	04
Total No. of Courses per Sem.	4	4	5	5	4	4	26	-----
Total Credit per Semester	20	20	26	26	24	24	-----	140

SEMESTER WISE DISTRIBUTION OF COURSES AND CREDITS

B.A.General

Courses/ (Credits)	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total No. of	Total Credit
CC - 1,2 (6)	2 (1A,2A)	2 (1B,2B)	2 (1C,2C)	2 (1D,2D)			8	48
Language CC- 1,2 (6)	1 (L1- 1)	1 (L2- 1)	1 (L1- 2)	1 (L2- 2)			4	24
DSE- 1,2 (6)					2 (1A,2A)	2 (1B,2B)	4	24
GE (6)					1(GE-1)	1(GE-2)	2	12
AECC (2)	1	1					2	04
SEC (2)			1	1	1	1	4	08
Total No. of Courses per Sem.	4	4	4	4	4	4	24	-----
Total Credit per Sem.	20	20	20	20	20	20	-----	120

SEMESTER WISE DISTRIBUTION OF COURSES AND CREDITS

B.Sc General

Courses/ (Credits)	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total No. of	Total Credit
CC - 1,2,3 (6)	3 (1A, 2A,	3 (1B, 2B,	3 (1C, 2C,	3 (1D, 2D,			1 2	72
DSE- 1,2,3 (6)					3 (1A,2A,3A)	3 (1B,2B,3B)	6	36
GE (6)	-----	-----	-----	-----	-----	-----	-----	-----
AECC (2)	1	1					2	04
SEC (2)			1	1	1	1	4	08
Total No. of Courses per Sem.	4	4	4	4	4	4	2 4	-----
Total Credit per Sem.	20	20	20	20	20	20	-----	120

Full marks of a course, having 6 credits/ 2credits, along with distribution of marks:

1. Full marks of each course of B.A./ B.Sc. (Hons. & Gen.), carrying 6 credits, be **75**
2. Full marks of each course of B.A./ B.Sc. (Hons. & Gen.), carrying 2 credits, be **50**
3. **For B.A. (Hons. & Gen.) Courses , having no practical, , distribution of 75 marks be as follows:**

i) Class Attendance cum Internal Assessment : 20% of 75 marks = 15 marks of which 5 marks be reserved for class attendance (both theoretical + tutorial) in the following manner:

Attendance 50% & above but below 60% - 2 marks

Attendance 60% & above but below 75% - 3 marks

Attendance 75% & above but below 90% - 4 marks

Attendance 90% & above - 5 marks

and 10 marks be reserved for class test/ assignment/ seminar (theoretical- 5 & tutorial - 5). Minimum 15 classes be allotted for tutorial portion.

ii) In the Semester-end- Examination of each course, Question Paper be set for 60 marks, distribution of which may be as under

- a) Answer 10 questions out of 15 carrying 02 marks each = 10x 02 =20
- b) Answer 04 questions out of 06 carrying 05 marks each = 04x 05 =20
- c) Answer 02 questions out of 04 carrying 10 marks each = 02x 10 =20

***However, questions, carrying 05 or 10 marks, need not necessarily to be a single question.**

For B.Sc. (Hons. & Gen.) Courses, having practical, distribution of 75 marks be as follows:

i) Class Attendance cum Internal Assessment : 20% of 75 marks = 15 marks of which

5 marks be reserved for theoretical class attendance in the following manner:

Attendance 50% & above but below 60% - 2 marks

Attendance 60% & above but below 75% - 3 marks

Attendance 75% & above but below 90% - 4 marks

Attendance 90% & above - 5 marks

and 10 marks be reserved for class test/ assignment/ seminar (theoretical -5 & practical 5).

ii) 20 marks be allotted for Semester-end- Practical Examination of each course, distribution of which may be as under:

a) Lab. Note Book : 05 Marks b) Viva-

voce : 05 Marks

c) Experiment :10 Marks

Or, as may be decided by the concerned Board of Studies.

iii) 40 marks be allotted for Semester-end-Theoretical Examination of each course, distribution of which may be as under:

a) Answer 05 questions out of 08 carrying 02 marks each = $05 \times 02 = 10$

b) Answer 02 questions out of 04 carrying 05 marks each = $02 \times 05 = 10$

c) Answer 02 questions out of 04 carrying 10 marks each = $02 \times 10 = 20$

However, questions, carrying 5 or 10 marks, need not necessarily to be a single question.

For B.A. (Hons. & Gen.) Courses , having practical, distribution of 75 marks be as under:

a) i) In case of 'Fully Practical' based course, Class Attendance cum Internal Assessment : 20% of 75 marks = 15 marks of which 5 marks be reserved for practical class attendance in the following manner:

Attendance 50% & above but below 60% - 2 marks, Attendance 60% & above but below 75% - 3 marks

Attendance 75% & above but below 90% - 4 marks , Attendance 90% & above - 5 marks

and 10 marks be reserved for class test/ assignment.

ii) 60 marks be allotted for Semester-end- Practical Examination of each course, distribution of which may be as under:

Viva- voce : 10 Marks, Experiment : 50 marks

b) i) In case of a course, **containing theory and practical**, Class Attendance cum Internal Assessment : 20% of 75 marks = 15 marks of which 5 marks be reserved for theoretical class attendance in the following manner:

Attendance 50% & above but below 60% - 2 marks, Attendance 60% & above but below 75% - 3 marks

Attendance 75% & above but below 90% - 4 marks,
Attendance 90% & above - 5 marks

and 10 marks be reserved for class test/ assignment/ seminar (theoretical -5 & practical -5).

ii) 20 marks be allotted for Semester-end- Practical Examination of each course, distribution of which may be as under:

Viva- voce : 05 Marks , Experiment : 15 marks

iii) 40 marks be allotted for Semester-end-Theoretical Examination of each course, distribution of which may be as under:

a) Answer 05 questions out of 08 carrying 02 marks each = $05 \times 02 = 10$

b) Answer 02 questions out of 04 carrying 05 marks each = $02 \times 05 = 10$

c) Answer 02 questions out of 04 carrying 10 marks each = $02 \times 10 = 20$

However, questions, carrying 5 or 10 marks, need not necessarily to be a single question.

For B.A., B.Sc. (Hons. & Gen.) Courses , distribution of 50 marks (for each SEC) be as follows:

i) Internal Assessment : 20% of 50 marks = 10 marks be reserved for class test/assignment/ seminar.

ii) 40 marks be allotted for Semester-end-Theoretical Examination of each course, distribution of which may be as under:

a) Answer 05 questions out of 08 carrying 02 marks each = $5 \times 2 = 10$

b) Answer 02 questions out of 04 carrying 05 marks each = $2 \times 5 = 10$

c) Answer 02 questions out of 04 carrying 10 marks each = $2 \times 10 = 20$

However, questions, carrying 5 or 10 marks, need not necessarily to be a single question.

Distribution of total marks (1850), equivalent to 140 credits, of all courses to be studied by a student of B.A./ B.Sc.Hons.

CC : $75 \times 14 = 1050$

DSE : $75 \times 4 = 300$

GE : $75 \times 4 = 300$

AECC : $50 \times 2 = 100$

SEC : $50 \times 2 = 100$

Distribution of total marks (1650), equivalent to 120 credits, of all courses to be studied by a student of B.A./ B.Sc. Gen.

B.A. (Gen.)B.Sc. (Gen.)

CC : 75 x 12 = 900

CC : 75 x 12 = 900

DSE : 75 x 4 = 300

DSE : 75 x 6 = 450

GE : 75 x 2 = 150

AECC : 50 x 2 = 100

AECC : 50 x 2 = 100

SEC : 50 x 4 = 200

SEC : 50 x 4 = 200

GENERAL RULES

The Students admitted into the College are directed to abide by the following rules/norms to maintain discipline and academic ambience of the College.

1. Ragging is punishable offence and it is strictly prohibited as per law both in College & College Hostels. If anyone is found guilty of ragging and / or abetting ragging is liable to be punished as per verdict of Honorable Supreme Court.
2. Regularity and punctuality are to be maintained in all matters specially in class attendance. Continuous absence without permission is a serious breach of College discipline. 75% class attendance is mandatory as per Honorable Supreme Court order.
3. Students are required to take their seats before the teacher enters the class room. They should not ordinarily leave their seats when the class is going on.
4. A student coming late and seeking permission to enter the class room may be allowed to do so at the discretion of the teacher concerned.
5. In no circumstances shall teaching be interrupted by any student in the class room.
6. Students not connected with a class in progress must not assemble in front of the class room or make a noise. They are strictly prohibited from loitering around in the College campus/corridors.
7. Any kind of misbehavior/violent conduct in the College is strictly prohibited.
8. Ragging of any kind and magnitude inside/outside the College campus is strictly prohibited. Stringent disciplinary action will be taken against any such incidence. Any incident of ragging must be brought to the notice of the Principal.
9. It is the duty of the students to safe guard the property of their own Alma Mater. Damage caused to any College property will be treated as a criminal offence.
10. Misappropriation of funds will be treated as a criminal offence.
11. Health and safety rules must be strictly obeyed.
12. Use of drugs/alcohols is strictly prohibited in the College.
13. Bringing outside guests/friends to the College is not permitted.
14. Wearing Identity Card in the Campus is mandatory.
15. Exchange or lending of Identity Card is a serious offence.
16. If the Identity Card is lost, the Principal must be immediately informed. A new Identity Card may be issued on payment of Rs.100/-.

17. Decorum in dress must always be maintained. Students must come to the College in simple and unostentatious dress suitable for an academic environment. The boys must come with Shirt & Pant, the girl with Saree/Salowaar/Jeans & Kurti.
18. Students must not spit on the walls, floors, staircases, pillars, doors, windows etc. of the College building.
19. In case of transfer or withdrawal from the College, the Identity Card must be returned to the College.
20. Care must be taken to safeguard the College property and keep the campus neat and clean.
21. Use of mobile phones, radios, sound systems inside the College campus is strictly prohibited.
22. Sticking of posters, bills, notice and writing or scribbling on the walls, floors and the surface of the College building will invite strict punishment.
23. No outdoor game is to be played inside the College campus during College hours.
24. Grievance (if any) must be placed in writing to the Principal and be submitted in the Grievance Box placed for this purpose.
25. The College Notice Board must be visited regularly to get necessary information regarding office orders, decisions and instructions given from time to time. Ignorance of a student on this point will not be accepted as an excuse.
26. The entire College campus is a 'No Smoking Zone'. Smoking anywhere in the College premises is strictly prohibited.
27. Arranging or taking part in any function or activity other than the ones officially allowed is not allowed.
28. It is the duty and responsibility of the students to protect and promote the recognition and reputation of their institution.
29. The students must maintain communal harmony.
30. Participation in extension activities like planting trees and relief activities to the victims of natural calamities is highly encouraged.
31. The students must help the Physically Challenged Students.
32. The students must switch off the fans and lights when classes are not held/ labs not in use.
33. The College computer system either in the library or in the laboratory must not be tampered.
34. Cycles and Bikes are to be placed only in places specified for CCTV Surveillance.

INTERNAL COMPLAINTS COMMITTEE

The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 implemented by the Ministry of Women and Child Development, Government of India. The Ministry of Human Resource Development via notification dated 2nd May, 2016 made University Grants Commission (Prevention, Prohibition and Redressal of Sexual Harassment of Women employees and students in Higher Educational Institutions) Regulation, 2015. It is a comprehensive legislation to provide a safe, secure and enabling environment, free from sexual harassment to every woman. This statute was enacted to fill the legislative void which had been partially addressed by the judiciary in *Vishaka and Others v. State of Rajasthan and Others* (1997 (7) SCC 323). In this seminal public interest litigation verdict, the Supreme Court of India had framed a set of guidelines ("**Vishaka Guidelines**") for dealing with instances of sexual harassment at the workplace, which has now been codified in the POSH Act.

Under the POSH Act, an employer is legally required to comply with certain statutory requirements. One of these is the constitution of an Internal Complaints Committee ("**ICC**"), a body envisaged to receive complaints on sexual harassment at the workplace from an aggrieved woman, as well as to inquire into and make recommendations to the employer on the action required pursuant to its inquiry of such complaint made.

UGC Regulation states the responsibility of HEIs to act decisively against all gender based violence against employees and students of all sexes and to reinforce its commitment to creating its campus free from discrimination, harassment, retaliation and any form of sexual assault.

According to Supreme Court Guidelines Sexual Harassment can be defined as unwelcome sexually determined behavior whether directly or by implication as

1. Physical contact and advances
2. Demand or request for sexual favours
3. Making sexually coloured remarks
4. Showing pornography
5. Any other unwelcome physical, verbal or nonverbal conduct of sexual nature.

Objective and Role of ICC

1. To take consistent action for Prevention, Prohibition and Redressal of Complaint received regarding sexual harassment, gender discrimination of women employee at Workplace.
2. Prevent gender discrimination and sexual harassment by promoting gender sensitization among the students and employees.
3. Make recommendations to the administration to lay down the procedures for the prohibition, resolution and prosecution of acts of discrimination and sexual harassment by the student and the employee.
4. Deal with the cases of discrimination and sexual harassment of a women employee in a time bound manner aiming at ensuring support services to the victim and termination of harassment.
5. Recommend appropriate punitive action against guilty party.
6. Constantly keep a vigil on the internal processes to check on the safety parameters for women workers especially.
7. Recommend to the employer on changes that needs to be incorporated in various policies, processes and procedural matters related to safety of employees/prevent any kind of sexual harassment from taking place

Details of Committee Members (2022-2023)

Sl. No	Name with Designation	Email Id /Phone Number
1	Dr. Shalmali Chakraborty Associate Professor	s-shalmali2002@yahoo.co.in 9386251302
2	Dr. Sreekanta Bose Librarian	Sreekanta.bnm@gmail.com 9344545735
3	Sohini Nath Assistant Professor	sohininath@rediffmail.com 9344469334
4	Pranab Kirtunia Assistant Professor	Pranabkirtunia10@gmail.com 9903580028

Complaint Registration

Register your complaint related to Sexual Harassment with any member of the College ICC. Also Complaint Box has been displayed near the office of the College for reporting of grievances.

Anti-Ragging Cell
Bejoy Narayan Mahavidyalaya
24X7 Access

What is Ragging?

As per the order of Supreme Court of India and subsequent Notification from University Grants Commission (UGC), ragging means the following :

1. Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or a junior student.
2. Indulging in a rowdy or undisciplined activity which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student.
3. Asking the students to do any act or perform something which such student will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.
4. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of other student or a fresher.
5. Exploiting services of a fresher or any other student for completing the academic tasks assigned to an individual or group of students.
6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
7. Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background

Punishment to those found guilty

Any student or group of students found guilty of ragging in the campus or even outside the campus shall be liable to one or more of the following punishments :

1. Cancellation of admission.
2. Suspension from attending classes.
3. Withholding/withdrawing scholarships/fellowships and other benefits.
4. Debarring from appearing in any test/examination or other evaluation process.
5. Withholding result.
6. Debarring from representing in institution in any regional, national or international meet , tournament, youth festival etc.
7. Suspension/expulsion from hostel.
8. Rustication from the institution for a period ranging from one to four semesters.
9. Expulsion from the institution and couregment debarring from admission to any other institution.
10. Fine ranging between Rs. 25,000 and Rs. 1,00,000.
11. Collective punishment : when the person committing the crime of ragging are not identified, the institution shall resort to collective punishment.

ANTI-RAGGING COMMITTEE

Hooghly Mohsin College has an Anti-Ragging Committee, actively working under the Visakha Guidelines and the Anti-Ragging Act of 2005 as per UGC Guidelines, to prevent any form of ragging within the college campus, be it physical, psychological or even sexual.

- There is an Anti-Ragging Squad as well, keeping constant watch over the campus, in order to ensure the prevention of ragging. Our college maintains 'Zero Tolerance' to any of such incidents, if occur.

Table: Anti-Ragging Committee of Bejoy Narayan Mahavidyalaya:

	Name	Email Id/Phone No.
1	Rama Mukherjee Associate Professor	mukherjeerama01@gmail.com 9093123463
2	Dr. Milita Roy Assistant Professor	Militaroybose@gmail.com 9764050657
3	Dr. Semanti Basu Assistant Professor	Sbasu1002000@yahoo.co.in 9344661380
4	Md. Hossain Assistant Professor	mdhossain.atiya@gmail.com 9784087909

The College also maintains an efficient Anti-Ragging Squad manned by faculties, which keeps a strict vigil on the campus and stop the incidents of Ragging, if any, happening / reported in the places of Student aggregation including, Classrooms, Canteens, Grounds, Hostels etc. as a preventive measure. The members of Anti-ragging Squad maintain a ragging free environment in the campus.

How to Lodge Complaint of Ragging related grievances in the campus?

- I) Complaint, in writing, can be lodged with the college authority/ the Anti-Ragging Committee immediately after any untoward incident.
- II) For Online Registration of Complaint; Visit UGC website: <http://www.antiragging.in/>
- III) Complaint can be lodged with the UGC, through the National Anti-Ragging Help Line (UGC Crisis Hotline). 24x7 Toll Free Number is 1800-180-5522.

Mandatory submission of "Anti-Ragging Affidavit" at the time of admission

As per UGC's regulations, it is mandatory for every student and his/her parents to submit an "AntiRagging Affidavit" at the time of admission and thereafter each year at the time of annual registration.

Hence, all the students, especially 1st SEM B.A., B.Sc. and B.Com. (Hons and General) students are hereby instructed to fill up the anti-ragging Affidavit form available online at the website: <http://www.antiragging.in/>

Download: Step by Step Guideline on How to Fill an Online Anti Ragging Undertaking.

A student seeking admission to the hostel shall have to submit additional undertaking in the form of Annexure I along with his/her application for hostel accommodation. After filling the form successfully, you will receive the Student's Anti Ragging Undertaking and the Parents Anti Ragging Undertaking in your Email. Please print both the Undertakings, sign them yourself and request your parents to read the details and put their consent by signing their Undertakings. Please submit both of the undertaking at the time of registration, each year.

Visit UGC website : <http://www.antiragging.in/>

National Anti-Ragging Help Line (UGC Crisis Hotline) 24x7

Toll Free Number: 1800-180-5522

E-mail: helpline@antiragging.

AWARDS

The following awards are conferred on meritorious students for their performance in the Final University Examination:

- i. Principal Gopal Chandra Majumdar Memorial Award for securing highest marks at Part-I Final Examination from Science (Hons) and Arts (Hons.) in alternative years.
- ii. Prof. Jitendranath Basu Memorial Award for securing highest marks in History (Hons) at the B.A. Final Examination.
- iii. Prof. Pratul Chandra Dey Award for securing highest marks in Mathematics Honours at the B.Sc. combining the result of Part-I & Part-II Examination.
- iv. Dr. SriapatiRanjan Choudhury Memorial Award for securing highest marks in Mathematics Honours at the B.Sc. Final Examination.
- v. Prof. Tarapada Das Memorial Scholarships for the toppers both at the B.A. and B.SC. Honours Part-I(Hons).
- vi. Smt. Aloka Das Memorial Scholarships for the toppers both at the B.A. and B.Sc. PartII General Final Examination.
- vii. Dr. Sibaprasad Ghosh Award for securing highest marks in Chemistry Hons Part-I for both Arts and Science students.
- viii. Abhayapada Das Memorial Award donated by Prabir Kumar Das Formerly Reader in the Zoology Department for securing highest marks in Zoology Honours at the B.Sc. Part-III FinalExamination.
- ix. Pratima Devi Memorial Award donated by Prabir Kumar Das formerly Reader in the Zoology Department for securing highest marks in Bio-General in at the B.Sc. Part- III Final Examination.
- x. Prof. Subhankar Ghosh (Formerly part-time lecturer in English) Memorial Scholarship (instituted by Dr. Mohanlal Ghosh, formerly Associate Professor and Head of the Department of Botany) for the B.A. English Honours student of the Morning Section who secures highest marks in the Part-I University Examination.
- xi. Charles Robert Darwin Scholarship donated by Dr. Mohanlal Ghosh, formerly Associate Professor and Head of the Department of Botany for securing highest marks in Botany at the Part-I Final Examination.
- xii. Prof.Amita Chakraborty Scholarships for securing highest marks combining the results of Part-I and Part-II Final Examinations in both B.A. and B.Sc.
- xiii. Smt. SankariMajumdar Memorial Award for the toppers of all the subjects (Hons. & General) in Part-I University Result.

ALUMNI ASSOCIATION (Reg. No. S/2B/21186 of 2014-2015)

President: , Ex-Principal and noted Literature

Vice President: Prof. Alok Nath Ghosh, Prof. Ram Narayan Nandi

General Secretary: Dr. Mohanlal Ghosh, Ex-Professor, noted Scientist and a social worker

Jt. Secretary: Sri Gopal Chandra Sadhukhan, Dr.

Jagabandhu Pal, Ex-Professor

Treasurer: Sri Benoy Kumar Mondal, Ex-Accountant

The Alumni association of the college was established in the year 2000 on the eve of the celebration of the Golden Jubilee of the Mahavidyalaya with a view to promoting a feeling of fellowship and fraternity among the past and the Present students. The Association mobilizes financial assistance for the development of the college infrastructure. Dr. Mohanlal Ghosh, an alumnus and Ex-Assot. Prof. of the Dept. of Botany donated more than Rs. Ten Lakh for development of the college. The Association is running the Gopal Majumdar Circulating Library for lending text books to the meritorious and needy students since 2007. For detailed information please contact Dr. Mohanlal Ghosh, General Secretary of the Association. Contact No. 9831286466.

Reunion of ex-students and other academic and socio culture activities held every year